



45 School Street
Philippi, WV 26416

Mr. Eddie Vincent
Superintendent

COMMITTED TO LEARNING FOR ALL

July 17, 2024

Request for Formal Bid:

Barbour County Schools is seeking formal bids from qualified vendors to provide professional development services focused on the Science of Reading. Our district is dedicated to implementing evidence-based reading instruction to improve literacy outcomes for all students. We invite you to submit a detailed proposal for delivering comprehensive professional development to our educators.

Scope of Work:

1. Professional Development Workshops:

- Conduct in-person and/or virtual workshops on the Science of Reading for teachers, literacy coaches, and administrators.
- Provide training on evidence-based reading instruction strategies, assessment, and intervention.

2. Ongoing Support:

- Offer follow-up coaching sessions to support the implementation of new reading practices.
- Provide access to online resources, tools, and communities of practice.

3. Evaluation and Feedback:

- Develop a framework for evaluating the effectiveness of the professional development program.
- Collect and analyze feedback from participants to inform continuous improvement.

Submission Requirements:

Please include the following in your bid:

1. Company Information:

- Name, address, and contact details of your company.
- Overview of your company's experience and qualifications in providing professional development on the Science of Reading.

2. Detailed Proposal:

- Description of your approach to professional development, including workshop content, format, and delivery methods.
- Timeline for implementation of the professional development program.
- Key personnel who will be involved in the project and their qualifications.

3. Cost Breakdown:

- Itemized list of all costs associated with the project, including personnel, materials, travel, and any additional expenses.

Deadline

All proposals must be submitted by 4:00pm on Tuesday, July 23, 2024. Submissions should be sent to:
Gabrielle Rhodes

Email: grhodes@k12.wv.us

Selection Process

Proposals will be reviewed by a committee of stakeholders. The selection will be based on the past working history in Barbour County Schools, qualifications, experience, approach, and proposed budget.

Office of Title I and PK – 5 Curriculum and Instruction

Gabrielle Rhodes, Director

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Email: grhodes@k12.wv.us

Fax: (304) 457-3559